



# Auction Item Donation Form

## Donor Information

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Donor Name as it should appear in program: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address with City,State,Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Relationship to school (if any) \_\_\_\_\_

## Item Information

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Item(s) Donated: \_\_\_\_\_

Value \$ \_\_\_\_\_ Donor Signature: \_\_\_\_\_

Detailed Item Description:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Restrictions, Limitations, Expirations/Exclusion Dates, etc:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Item Delivery

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Please check one:

- |  |  |
|--|--|
| <input type="checkbox"/> Item/Merchandise is Attached                      | <input type="checkbox"/> Gift Certificate is Attached                      |
| <input type="checkbox"/> Item/Merchandise to be picked up on: _____        | <input type="checkbox"/> Gift Certificate to be picked up on: _____        |
| <input type="checkbox"/> Item/Merchandise to be mailed/delivered on: _____ | <input type="checkbox"/> Gift Certificate to be mailed/delivered on: _____ |
|  | <input type="checkbox"/> Gift Certificate to be printed by The LANCE       |

**Thank you for your generous support of Gray Stone Day School's The LANCE!**  
**Please send completed forms, gift certificates and donations by February 20, 2015 to:**  
**Gray Stone Day School – The LANCE, 49464 Merner Terrace Dr, Misenheimer, NC, 28109**

### For Office Use Only

Donation Solicited by: \_\_\_\_\_ Phone #: \_\_\_\_\_

ITEM #: \_\_\_\_\_ LIVE auction item \_\_\_\_\_ SILENT auction item \_\_\_\_\_